



Falls Creek P&C Minutes

| | |
|-----------------------------------|--|
| <u>Date:</u> | Thursday 16 th March 2017 |
| <u>Meeting Opened:</u> | 5:30pm |
| <u>Meeting Closed:</u> | 7:30pm |
| <u>Present:</u> | Jacqui Cavill, Dion Lalor, Leah Ryan, Tegan Fisk, Ross James, Kristy Robinson, Trevor Lawrence, Kim Braddick, Tara Malone and Tamie Harvie, |
| <u>Apologies:</u> | Nil |
| <u>Correspondence in:</u> | Nil |
| <u>Correspondence out:</u> | Nit note from P&C for students to be treated at school by volunteers, letter to go out about Working Bee & letter from Tegan (apologies but I missed what this letter was for?). |

Business Arising: Previous Meeting

Read by: Trevor Lawrence

| | |
|-------------------------------------|--|
| Chicken: | Still ongoing. |
| Facebook: | Disclosure for parents not to share photo's actioned. |
| Sports Shirt Survey: | Set up on Monkey Surveys. |
| Year 6 gift from 2016: | Floor mat gift from year 6 from 2016 to be chased up by Bonnie Cullen. |
| Canteen Report: | Still with auditor. |
| Year 6 school shirts: | To be designed by the year 6 students. |
| Working Bee 31st: | WWCC not required for parents. |
| Easter Hat Parade: | To be held on the 4 th April at 11:30am. |
| Canteen Air conditioner: | Not suitable for our canteen. |
| Term 3 Excursion: | For Kindy once they have settled in. |

| | |
|------------------------------|--|
| Fundraising: | Suggestion Box for Canteen. |
| School Photos Term 1: | Booked for the Tuesday 21 st March. |
| Garden Program: | Every second Wednesday, off week to school assembly. |
| Mother's Day Store: | Request from parents to donate \$5 or a gift. |
| Flag Pole: | Requires replacement. |
| Class Room: | Resources per teacher, per class. |

16th February Meeting Closed: 8:01pm

Seconded by: Trevor & Tammy

Business Arising: Current Meeting

- Chicken Pen:** Kristen & Matt came to visit. Need to purchase chicken wire. Jacqui did a quick search and discovered that authority is required to follow through with the purchase. A Health & Well Being action plan needs to be drafted to cover the responsibility of care and how to manage death of an animal should it occur.
- Chickens:** Scraps from students can be used as food however, special food is required to encourage laying. The ongoing cost needs to be considered and is the cost justifiable. Selling eggs to go towards the cost. Tammy pointed out the learning aspect of having chickens. Going of the approximate cost Trevor entails with his 30 chickens, Dion was able to estimate a rough cost about \$100 per year for layer pellets. Decision made to purchase the wire and for construction to start.
- Uniforms:** Progress has been made for sports shirt through the Monkey Survey and looks like it will go ahead. Dion has put to the P&C to buy current sports shirts because they are too big for students and that rep shirts need to be different to normal school sports shirts. Dion mention the material is anti-sweat and comfortable. The year 6 school shirt design has been decided by the year 6 students and a request for them to be ordered with the approximate cost being \$40 per shirt. Tammy requested that if any student requires financial assistance to purchase their year 6 shirt to please speak to the P&C. Discussion of where to get shirts from, this particular place cost a little more but has more options and it was agreed as preference. Jacqui said Year 6 shirts are a go ahead.
- Working Bee:** To be advertised. A working bee list has been prepared and supplied by Trevor which has been copied and pasted to the end. Tammy mentioned that people have commented about the presentation of the front of the school. Ross suggested banksia roses for front of school as they are hard plants that do not

require a lot of maintenance although there were concerns for thorns. Jacqui suggested waiting for ideas on plants for front of school to allow for more options.

- Easter Parade:** Jacqui said it has been advertised (Tue 4th April). Option of hat, poster or crazy hair was recommended to give the students options.
- Canteen air con:** Jacqui has followed up with the assets management team, we can't put an air con in window because it's not allowed, and can't put on the wall due to the asbestos further follow up required
- Fundraising:** Suggestion box coming. Saint patties day tradition for year 6 fundraising, unfortunately missed this year. Dion mentioned past fundraising events from year 6. Some kind of musical as suggested by Tammy. Tara suggested the year 6 students branch out to the community by selling raffle tickets in at Stockland's. Jacqui said we would have to look into what is required to make that happen but that it is possible. Dion mentioned an example of a donated hamper raffled off at a club. Tammy said Bendigo Bank are willing to give us funds to cover the cost of a new flag pole. Bendigo Bank said to put plans together for things that will benefit the school for grants from them. Ross asked if the school has a strategic plan place and Jacqui replied that the plan is on the website and mostly based on curriculum. Ross is going to see what he can come up with to help for grants.
- Gardening:** Wed gardening with students and parents has been going well.
- Mother's day:** Options to be removed, donations only no money.
- Other:** Flag pole covered in fundraising. Added from Dion, 3 new flags. Tammy mentioned that if we get a new pole, are we happy with its current location? Everyone agreed that current location is great.
- Stationary request for parents for in the class room. Dion mentioned that he needs red pens. Tammy added that maybe asks parents during projects might encourage parents.
- Audit returned with no issues.
- PBL policy and procedure pin ups some changed to spell STAR. Behaviour chart also modified. Chart about the positive side of Dojo and merit and changes to reward system. Promotional posters for the kids. Assembly will focus on different values. We are all different fish but we swim in the same school to promote uniqueness known as the fish philosophy.

Jacqui asked if there a long term goal for the P&C fund. A requirement must be met with government funds that specifies what money is going towards. Tammy said it's the 'rainy day' money that small schools need funds like this because of the small amount of other funds coming into the school via the P&C. As explained by Jacqui, government funds are not meant to be saved, that they must be used on the kids of that year. Tammy is going to seek advice and guidance from Sandra about it as Sandra is very knowledgeable in the field. What does the school really need? Money was spent from last principle. Ross asked if there is a time frame for holding government funds and it was assumed by all that it is possible 12months if the funds are meant to be used and are based on current students. Ross asked 'what's next' wish list from school to P&C. Ross also asked about guidelines about school and P&C funding.

Dion asked about the design of the sports shirts and who is designing it, response was that a designed has already been made

Canteen report: Children check, statutory declaration; parents exempt from child check but need to confirm.

Trevor had to leave at 5:00pm due to house flooding

Our next meeting will be held on Thursday 23rd April at 6:00pm

All P&C meetings are child friendly so please bring your children

FALLS CREEK PUBLIC SCHOOL P & C ASSOCIATION

2017 P&C Meeting Term 1: 16th March

Principal's Report: Jacqui Cavill

Canteen action:

AMU advise that it cannot be fixed in window or wall. Change from condenser unit to portable aircon unit.

Chicken pen:

Ready to proceed after purchase of wire. Need to know who will ultimately care for the chicken's health and wellbeing (Appendix)

Holding of money:

Last P&C meeting disclosed an amount of \$10,000 is being held. What is the reason this money is being held? Purpose? Minister's directive is that money collected in year is to be spent on students at school in the same year, unless community are aware of funding required for a specific project.

WWCC:

Request a copy of register for all canteen volunteers (name, contact, WWCC verification #)

Working Bee:

Friday 31st March, start at 2:00pm. BBQ at 5:00pm.

Easter Parade/Raffle:

April 4th. Start at 11:30, all classes parade, Preschool/Toddler parade, followed by raffle draw. Parents and carers invited to stay at school for a picnic lunch. Classes resume at 1:35pm.

Wed Afternoon Gardening:

Thank you to all parents and carers who have helped so far: donations, helping classes etc

Hall:

Freshly repaired/painted. Screen installed, working on projector installation.

Working Bee List

Provided by: Trevor

Areas for weeding; mailbox, chook house, around hall.

Compost bin requires dismantling.

Old chook house requires a clean-up.

General weeding & mulching.

Garden around Karen's car space requires thinning.

Brick gardens near hall also require thinning.

Recommendations required for garden at the edge of grass near hall.

Sports shed pathway requires attention.